



**Loan Request - Required Information**

#	Information Required	Please Provide A Complete Response
1.	Borrower Contact Information (Name, Phone #, Email Address, Fax #)	
2.	Borrower (Name of Legal Entity)	
3.	Purpose of Loan – Project Description	
4.	Property Description (physical size, shape, topography, etc)	
5.	Unique features and / or challenges related to the property	
6.	Legal Description of Property (PID)	
7.	Geographic Location of Property	
8.	Management Group	
9.	Management Qualifications / Experience	
10.	Previous Projects	
11.	Guarantors – Individual and / or Corporate	
12.	Loan Amount & Terms Requested	
13.	Total Estimated Cost of Project	
14.	Owner's Equity – Cash	
15.	Term Minimum / Maximum	
16.	Funding Dates	
17.	Source of Repayment	
18.	Mortgage Priority (1 <sup>st</sup> or 2 <sup>nd</sup> Mortgage?)	
19.	Details of Prior Encumbrances, if any	



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#	Information Required	Please Provide A Complete Response
20.	Appraisal Information (Date, Appraiser, Value, and Methodology)	
21.	Environmental Assessment Info (Date, Firm, issues, etc.)	
22.	Current Zoning for Property	
23.	Required Zoning for Project Completion	
24.	Status of Municipal / Governmental Approvals	
25.	Market – Target Purchaser, Absorption, Demographics	
26.	Marketing Plan	
27.	Community Issues	
28.	Other information which may assist us in considering your proposal	

**Please Attach the Following:**

- a) Appraisal – A current appraisal of the property on both “as is” and, if appropriate, “as if complete” basis
- b) History – Resumes of the borrower and the management
- c) Purchase Agreement – If applicable
- d) Financial Information – Financial Statements or net worth statements for the borrower and guarantors. Note: proforma statements will be acceptable for new entities. Credit checks will be conducted.
- e) Environmental - Phase 1 ESA
- f) Geotechnical – Survey if applicable
- g) Cash Flow Projections & Time Line for Advance Requests

Please email your completed response to [LoanRequest@QuadrumMortgage.com](mailto:LoanRequest@QuadrumMortgage.com) or fax to (403) 693-8766.